

Canizaro Library Borrowing Privileges Agreement
Visiting Scholar

By accepting this library account, you acknowledge the responsibilities and expectations outlined below.

- I will present my ID at the point of checkout. No materials will be circulated without valid photo ID.
 - No more than 50 books, 5 AV materials may be checked out at a time.
 - The loan period is 60 days for books and 7 days for audio visual materials.
 - Overdue fines are \$0.25/day. The minimum fine is \$3 per item; maximum fine is \$10 per item.
 - Replacement cost for lost items is the actual cost to replace the item plus a \$10.00 processing fee.
 - Account is valid only for the visiting scholar term.
 - All items must be returned and any fines and/or fees paid before leaving Ave Maria University.

Registering Borrower

I, _____ (print name), have read and understand the above information.

Home Address: _____

Email: _____ Phone #: _____

Signature of Borrower

Date Signed

Sponsoring Department

I, _____ (print name), have read and understand the above information. We as a department agree that we will be responsible for any outstanding fees and/or fines the above borrower does not pay. Departments cannot be removed from this agreement at any time

Name of Sponsoring Department

Date Signed

Signature of Department Head