



# AVE MARIA UNIVERSITY

## Office of Financial Aid

5050 Ave Maria Blvd, Ave Maria, FL 34142-9505 • 239-280-1669 tel • 239-280-2559 fax  
AMUFinancialaid@avemaria.edu

## Consortium Agreement 2019-2020

If Ave Maria University is your home institution at which you are working toward earning your degree, and you have been granted approval to enroll at a participating host institution for a semester, then you may qualify for eligible financial aid from your home institution, AMU. Adjustment in your Financial Aid will be considered for Pell Grant and Stafford Loans. In addition, for a host institution in the state of Florida, consideration will be given for the Florida Assistance Grant (FSAG) and the Bright Futures Scholarship.

### RETURN OF AID POLICY

- Within 30 days after the end of the term, the student is required to provide AMU Financial Aid Office with a copy of the transcript from the HOST institution. All payable credits are subjected to Satisfactory Academic Progress.
- A student that drops or withdraws from a course(s) after the consortium enrollment has been processed will be financially responsible for those courses. The student will be placed on accounts receivable and will need to return those funds to AMU.

### Procedure

1. Complete a Transient Student application with the Registrar's department. Note that financial aid cannot pay for courses that are not required for degree completion at AMU.
2. After you register for your approved courses, print a copy of your class schedule. You will have to provide that to the AMU financial aid office along with this form.
3. Pay your tuition and fees at your host institution. Your financial aid will disburse after the host institution's deadline to pay.
4. After the host institution reports and confirms transient enrollment and cost of attendance below, then your AMU financial aid will be adjusted to reflect your overall eligible award. Any refunds that result from this adjustment will then be processed.
5. After term grades have posted, you are to submit Official Transcripts from your host institution to the AMU registrar's to process your transfer credits. Once your transferred credits are processed by the registrar's, you must contact the financial aid office to inform us that the process has been completed. If this is not done within 30 days after the term has ended, your financial aid will be adjusted and you will be placed on accounts receivable for the financial aid that you received.

**Section 1 – To be completed by the student**

This agreement is entered into between Ave Maria University (AMU) and \_\_\_\_\_ (the host school) for the benefit of:

Student Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Consortium Period: \_\_\_ Summer \_\_\_ Fall \_\_\_ Spring

**Under the consortium agreement, the student will:**

- ✓ Be enrolled in a degree, certificate, or other recognized credential program at AMU
- ✓ Maintain satisfactory academic progress.
- ✓ Take courses at the host school which are transferable to his or her degree as certified by the AMU Registrar office.
- ✓ Ensure that the host school provides AMU with an academic transcript upon completion of the consortium period.
- ✓ Pay tuition, fees, and other expenses as charged by AMU and/or the host School

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section IV – To be completed by the Host School Financial Aid Director**

Enrollment period dates: From \_\_\_\_\_ to: \_\_\_\_\_

Amount of credits enrolled: \_\_\_\_\_

Cost of Attendance for the Period of Enrollment			
Tuition and Fees	\$	Transportation:	\$
Books and Supplies	\$	Personal Expenses:	\$
Room and Board	\$	Other:	\$

**Under this consortium agreement, the Host School:**

1. Agrees to notify AMU if the student fails to enroll in, or withdraw from the Host School.
2. Will provide AMU with a Host School academic transcript upon completion of the consortium period.

\_\_\_\_\_  
Host School Financial Aid Officer's Signature Date

\_\_\_\_\_  
Printed Name Title

\_\_\_\_\_  
Email Address: Telephone Fax Number

**Please fax the form to 239-280-2559 or E-mail it to: [AMUfinancialaid.edu](mailto:AMUfinancialaid.edu)  
- 5050 Ave Maria Boulevard / Ave Maria, FL 34142-9505**