



Ave Maria University
5050 Ave Maria Blvd., Ave Maria, FL 34142

Office Of Financial Aid
tel 239-280-1669 fax 239-280-2566

Student Loan Request and Adjustment Form

Please complete this form if you would like to have an approved loan reduced or cancelled or if you would like to be reviewed for a new loan or loan increase for a current or future term. Please note that if you cancel or reduce a loan that has already been disbursed to your student account, you may have a balance due the University. Requesting a cancellation of a fall term Stafford or PLUS loan will automatically cancel the spring portion of the loan. If you decide you need a loan for the spring term at a later date, you would need to make that request in writing to the Financial Aid Office to initiate a new loan.

Student Name _____ Student ID _____

Date of Birth _____

Request a loan reduction or cancellation:

- a. Reduce my Subsidized Stafford Loan from \$ _____ to \$ _____
- b. Reduce my Unsubsidized Stafford Loan from \$ _____ to \$ _____
- c. Reduce my PLUS loan from \$ _____ to \$ _____
- d. Reduce my Alternative Loan from \$ _____ to \$ _____
- e. The loan change request noted above is for:
 Fall term only Spring term only Fall/Spring term Summer term

Request a new loan or loan increase:

New or additional loans must be initiated by the borrower. The Stafford loans must be within the following Federal annual limits:

<u>Class Level</u>	<u>Loan Amount</u>
Freshman	\$3,500
Sophomore	\$4,500
Junior-Senior	\$5,500

- a. Increase my Subsidized Stafford Loan from \$ _____ to \$ _____
- b. Increase my Unsubsidized Stafford Loan from \$ _____ to \$ _____
- c. The loan change request noted above is for:
 Fall term only Spring term only Fall/Spring term Summer term

(Student Signature)

(Date)

Please return this form to the above address.

