



Student Loan Request and Adjustment Form

Please submit this form to the Financial Aid Office if you intend to make a change in loan that has already been accepted or declined. If you would like to increase, reduce, or cancel a loan, or if you choose to select a new lender, please complete the form in its entirety.

Please note that if you cancel or reduce a loan that has already been disbursed to your student account, you may have a balance due the University. Requesting a cancellation of a fall term Stafford or PLUS loan will automatically cancel the spring portion of the loan. If you decide you need a loan for the spring term at a later date, you would need to make that request in writing to the Financial Aid Office to initiate a new loan.

Student Name _____ Student ID _____

Request a loan reduction or cancellation:

- a. Reduce my Subsidized Stafford Loan from \$ _____ to \$ _____
- b. Reduce my Unsubsidized Stafford Loan from \$ _____ to \$ _____
- c. Reduce my PLUS loan from \$ _____ to \$ _____
- d. Reduce my Alternative Loan from \$ _____ to \$ _____

The loan change request noted above is for:

- Fall/Spring term Fall term only Spring term only Summer term

Request a new loan or loan increase:

- a. Increase my Subsidized Stafford Loan from \$ _____ to \$ _____
- b. Increase my Unsubsidized Stafford Loan from \$ _____ to \$ _____

Please note: Increase in PLUS or Alternative loans must be requested from the lender.

Is increase due to Parent PLUS Loan denial? Yes No

The loan change request noted above is for:

- Fall/Spring term Fall term only Spring term only Summer term

The Stafford loans must be within the following Federal annual limits:

Dependent Students	Subsidized/Unsubsidized (depending on eligibility)	Unsubsidized	Independent Students and Plus Loan Denial
Freshman 0-31 credit hours	\$3,500	\$2,000	\$6,000
Sophomore 32-63 credit hours	\$4,500	\$2,000	\$6,000
Junior or senior 64+ credit hours	\$5,500	\$2,000	\$7,000

(Student Signature)

(Date)